Questions to Guide Discussions with Partners:
SRAE Participant Entry and Exit Survey
Data Collection Policies, Practices, and Processes

This document provides recommended questions for grantees to ask partners to learn about policies, practices, legislation, and review processes that may impact feasibility of collecting participant entry and exit survey performance measures data.

Policies, Practices, and Legislation

- What are your policies and practices related to data collection?
- What types of data collection are allowed?
- Are you aware of any other policies or legislation related to data collection among youth, such as those at the state level?
- What are your policies related to parental consent for surveys involving minors? Do you require active parental consent or passive parental consent? What are your policies related to consent for youth 18 years and older? (Please note that consent for participating in the surveys is different than consent for participation in the program.)

Review Process

- Is there a review process for approval to collect data from youth participants? If so, what is it?
- Who can I speak with to get more information about this process?
- How long does the review process take? How long before the beginning of data collection should we submit the data collection request?
- What information is required to submit for review?
- Does the process require an IRB letter of determination (if this data collection is not considered research), or a completed IRB review?
- How often is approval needed?
- Is a renewal approval required? If so, how often? What is the renewal process?
- Is there anything that may bolster the chances of obtaining approval (i.e., letter from school or school district, letter from curricula team)?
- If there isn't a review process, whose approval is needed?
  - How often is approval needed?
  - Is a renewal approval required? If so, how often?